

MONTHLY MEETING AGENDA

BOARD OF DIRECTORS

INSIGHT SCHOOL OF OREGON PAINTED HILLS CHARTER SCHOOL

603 NW 3rd, OR 97754

December 19, 2024 @ 11:30 AM

Location:

<https://onlineoregon-org.zoom.us/j/91507887277>

Meeting ID: 915 0788 7277

Via Teleconference:

+12532050468,,91507887277# US

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Insight School of Oregon Painted Hills (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agenda is available online at the meeting.
2. “Oral Communication” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board Chair at:

B. ROLL CALL

Role	First	Last	Present	Absent
Board Chair	Chet	Edwards		
Treasurer	Harold “Skip”	Adams		
Secretary	Carleen	Drago		
Member	Christine	Hackenbruck		
Quorum Established			Yes	No

II. COMMUNICATIONS

- A. Public Comments: Comments may be made to the Board at this time on non-agenda topics. Please state your name and keep your comments to no more than three minutes. If you wish to add an agenda item, please contact the Executive Director two weeks prior to the next Regular Board Meeting.
- B. Executive Director Report- Melissa Hausmann
 - a. **School Report**
 - i. School Updates
 - ii. Check Signatures (action item)
 - Wet signature to Electronic Signature

Important Dates:

- Next School Board Meeting: **January 16, 2025 @ 11:30am**

- C. Finance Report–Sarah Olivas/Andrea Teodorescu
 - a. Reference: II_C_a_ ISOR-PH - Finance Presentation November 2024

III. CONSENT AGENDA

- A. Approval of K12 Invoice Payment
- B. Approval of School Board Meeting Minutes
 - a. Reference: III_B_20241121_MINUTES_FINAL
- C. Approval of Disbursements for ISOR-PH
 - a. Reference: III_C_ ISORPH Check Register November 2024
- D. Approval of ISOR-PH Bank Reconciliation Operating Account -WF-6513
 - a. Reference: III_D_ ISOR-PH Bank Reconciliation November 2024
- E. Approval of Personnel Report
 - a. Reference: III E Personnel Report, October 2024 Board Meeting

Motion	It is recommended that the Board approve the consent agenda items as presented.
Second	
Vote	

IV. ITEMS SCHEDULED FOR ACTION

A. Action Item: It is recommended that the ISORPH board approve transitioning from requiring two wet signatures to utilizing two electronic signatures for all school checks.

Motion	
Second	
Vote	

B. Action Item:

Motion	
Second	
Vote	

C. Action Item:

Motion	
Second	
Vote	

V. ADJOURNMENT