

# MONTHLY MEETING AGENDA

## BOARD OF DIRECTORS

### INSIGHT SCHOOL OF OREGON PAINTED HILLS CHARTER SCHOOL

603 NW 3rd, OR 97754

June 14, 2023 @ 11:30 AM

*Location:* <https://zoom.us/j/93696488538>

#### **Via Teleconference:**

Conference Call Number: +1 253 215 8782

Conference Code Number: 936 9648 8538#

One Tap Mobile: +12532158782,,93696488538#

#### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

The Insight School of Oregon Painted Hills (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agenda is available online at the meeting.
2. “Oral Communication” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

## **I. PRELIMINARY**

### **A. CALL TO ORDER**

Meeting called to order by the Board Chair at:

### **B. ROLL CALL**

Role	First	Last	Present	Absent
Board Chair	Chet	Edwards		
Treasurer	Harold “Skip”	Adams		
Secretary	Carleen	Drago		
Quorum Established			Yes	No

## II. COMMUNICATIONS

- A. Public Comments: Comments may be made to the Board at this time on non-agenda topics. Please state your name and keep your comments to no more than three minutes. If you wish to add an agenda item, please contact the Executive Director two weeks prior to the next Regular Board Meeting.
- B. Executive Director Report- Melissa Hausmann
- a. **Parent Teacher Organization – Sheila Heino (Action Item)**
    - i. Reference: II\_B\_ai\_PTO Proposal SY2324
  - b. **Gallagher Insurance Presentation – Brandon Cole (Action Item)**
    - i. Reference: II\_B\_b\_i\_Insight School of Oregon Painted Hills 2023-2024 Proposal
    - ii. Reference: II\_B\_b\_ii\_Marketing Summary Comparison
    - iii. Reference: II\_B\_b\_iii\_Client Authorization to Bind
    - iv. Reference: II\_B\_b\_iv\_CFC Cyber Liability
    - v. Reference: II\_B\_b\_v\_Educators Legal Liability
    - vi. Reference: II\_B\_b\_vi\_Employee Benefits Liability
    - vii. Reference: II\_B\_b\_vii\_Cyber Mobile App Details
    - viii. Reference: II\_B\_b\_viii\_D1
    - ix. Reference: II\_B\_b\_ix\_Security Risk Management Application
    - x. Reference: II\_B\_b\_x\_Statement of Values
  - c. **Action Item: Insperity Renewal (Action Item)**
    - i. Reference: II\_B\_c\_i\_Schedule B Payroll Report
    - ii. Reference: II\_B\_c\_ii\_Insperity Medical Report- MAR
    - iii. Reference: II\_B\_c\_iii\_Financial Stewardship Report
  - d. **Action Item: ISORPH FY24 Final Budget (Action Item)**
    - i. Reference: II\_B\_d\_i\_ISOR-PH FY24 Final Budget- (06.14.2023)
    - ii. Reference: II\_B\_d\_ii\_ISOR-PH FY24 Final Budget- (Compared to Initial)

Important Dates:

- Next School Board Meeting: **July 20, 2023 @ 11:30am**

- C. Finance Report– Conrad Michka
- a. Reference: ISOR-PH - Finance Presentation May 2023 (06.14.2023)

## III. CONSENT AGENDA

- A. Approval of K12 Invoice Payment
- B. Approval of School Board Meeting Minutes
- a. Reference: III\_B\_20230518\_MINUTES\_FINAL
- C. Approval of Disbursements for ISOR-PH
- a. Reference: III\_C\_ISOR-PH Check Register May 2023
- D. Approval of ISOR-PH Bank Reconciliation Operating Account -WF-6513
- a. Reference: III\_D\_ISORPH Bank Reconciliation May 2023

E. Approval of Personnel Report

- a. Reference: III\_E\_Personnel Report, April Board Meeting

Motion	It is recommended that the Board approve the consent agenda items as presented.
Second	
Vote	

**IV. ITEMS SCHEDULED FOR ACTION**

- A. Action Item: It is recommended that the ISORPH Board approve the request to initiate a 501c3 non-profit Parent Teacher Organization to serve students at ISORPH, CVA, and ORDCA.

Motion	
Second	
Vote	

- B. Action Item: It is recommended that the ISOR-PH Board approve the FY24 Gallagher Insurance Renewal Quote.

Motion	
Second	
Vote	

- C. Action Item: It is recommended that the ISOR-PH Board approve the Insperity Renewal.

Motion	
Second	
Vote	

- D. Action Item: It is recommended that the ISOR-PH Board approve the ISORPH FY24 Final Budget.

Motion	
Second	
Vote	

**V. ADJOURNMENT**